

Town of Trenton
Official Minutes from the Town Board Meeting
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095
March 18, 2024, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Supervisor Ed Doerr (via phone), Administrator/ Deputy Clerk Cindy Komro, Clerk Heather Krueger, Treasurer Nicole Cozzuli-Meer, Police Chief Andrew Mammen
Members of the public: 17.

Chairman Lipscomb called the Meeting to order at 7:00 PM

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of Posting:

Lipscomb read the affidavit of posting that the March 18, 2024, Town Board Meeting was properly posted before the meeting on the Town Bulletin Board and the Town's official website and was also sent to the Washington County Daily News and WIBD Radio.

Approve the February 19, 2024 Town Board Meeting Minutes: **Davies moved to approve the February 19, 2024, Town Board Meeting Minutes as presented, seconded by Lipscomb. Motion carried 3-0.**

Approve the February 23, 2024 Special Town Board Meeting Minutes: **Davies moved to approve the February 24, 2024, Special Town Board Meeting Minutes as presented, seconded by Lipscomb. Motion carried 3-0.**

Public Comments: None

Review and Accept Agenda: **Davies moved, and Lipscomb seconded to accept the agenda as presented. Motion carried 3-0.**

February Bank Statement Reconciliations. **Davies moved, and Lipscomb seconded to approve the February Bank Reconciliations. Motion carried 3-0.**

Ordinance Z2024.03.02, Amending the Town of Trenton Comprehensive Plan and the Town of Trenton Zoning Map: Julie Konen, Marilyn Roeber, Linda Joyce, 1523 Wallace Lake Rd (parcel T11_0080). Per Komro a Public Hearing was held and the Plan Commission approved and recommended to the Town Board for approval. This has been submitted to the Town Engineer for approval. Per Komro, the agenda should have also had the approval of the CSM, we will hold a Special Town Board meeting on Thursday, March 21, 2024. **Davies moved to approve Ordinance Z2024.03.02 Amending the Town Comprehensive Plan and Zoning Map for parcel T11_0080 pending the Town Engineers report, seconded by Lipscomb. Motion carried 3-0.**

Ordinance 2024.03.02, Establishing Split shifts for Election Officials: Per Komro, this is a formality as we have had split shifts for years, but we want to make sure we have it officially in our ordinances. **Davies moved to approve Ordinance 2024.03.02 Establishing Split Shifts for Election Officials, seconded by Lipscomb. Motion carried 3-0.**

Dog Waste Stations for the Town Parks: Per Komro, there have been complaints about residents not cleaning up after their dogs. Letters will be sent to residents reminding them to clean up their pet waste. Komro would like to purchase Dog Waste Stations to place at the three town parks, this will help residents be more responsible. **Davies moved to approve the purchase of three dog waste stations for the town parks up to \$2,000 to be used with park funds, seconded by Lipscomb. Motion carried 3-0.**

Resolution 2024.03.01, Adopting Changes to the Town of Trenton Alcohol Beverage related Licenses Fee Schedule: Per Komro, the Operator License, Class "B" Beer, and Class "B" Liquor licenses amounts have not been raised in the Town for over a decade. **Davies moved to approve the new fee schedule related to alcohol beverages, seconded by Lipscomb. Motion carried 3-0.**

Culvert Waiver Application: Julie Michaels, 2389 E Newark Dr. Per Komro, Michaels is not building at this time but would like access to the land and does not want to put in a culvert. Lipscomb and DPW Director Schmidt have driven past the property and a culvert would be required because of the ditching and lot pitching. **Davies moved to deny the culvert waiver for Juile Michaels, 2389 E Newark Dr, seconded by Lipscomb. Motion carried 3-0.**

Wisconsin Towns Association Spring Road School, April 29-May 1, Chula Vista Resort and Conference Center, Wisconsin Dells. **Davies moved to approve Chairman Lipscomb to attend the WTA Spring Road School for attendance and lodging, seconded by Lipscomb. Motion carried 3-0.**

Previous Month Correspondence and Department Reports:

Police: Per Chief Mammen: The department made 270 calls for service, 64 Traffic stops, and 32 citations. Mammen has applied for a grant to obtain Body Cameras and has also been given the opportunity to have them donated by the Grafton Police Dept. Mammen needs to confirm that these will be compatible with our current equipment. Mammen has taken out a grant to receive Narcan to have available on hand. Mammen has started a Safety Initiative and is designing cards to leave at residents' homes if the department notices anything suspicious or a reminder to lock/close doors. He will also be printing signs to give people a warning for parking violations before ticketing. There are also cards being made to use at the Boat Launch regarding parking.

Public Works: Per Schmidt, a 42-foot culvert has been ordered for St. Augustine Rd. The DPW will begin culvert work soon. They have taken down trees on Shady Lane. Schmidt has another 150 tons of salt ordered.

Clerk: Krueger held an election inspector training earlier this month which was very well attended. She is very confident in the election inspectors as they are very capable and educated. Krueger also had the Badger Book set up on additional days so Inspectors could come in and get familiar at their own pace. Absentee Ballots were sent out on March 12, 2024, and in-person absentee voting will be taking place on Tuesdays and Fridays.

The Liquor License and Operator License renewals will be sent out next month with the new rates approved tonight.

Building Inspector: A total of 36 permits including 2 new home permits were issued in 2024.

Zoning Administrator: 1) A payroll report has been submitted for the board's review. 2) There will be a public hearing in April, and one in May for the Plan Commission and Town Board. 3) A revised cat contract has been approved by the Town Attorney, the contract will need to have the town resident's name and address of the person dropping off the cat so the town can verify. 4) A softball group will be using the park for a tournament this summer. 5) Komro is working on an Agricultural Road Grant with the Town Engineer.

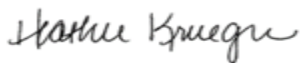
Chairman: Rob-N-Cin Farms is combining parcels, which makes the rezone application they had on file null. This means that the Protest Petition filed will not be needed as the rezone is no longer happening.

Supervisors: None

Payment of bills: **Davies moved to pay the bills for \$96,598.89, seconded by Lipscomb. Motion carried 3-0.**

Davies moved to adjourn the March Town Board meeting at 7:35 PM, seconded by Lipscomb. Motion carried 3-0.

Respectfully submitted,



Heather Krueger, Clerk

Affidavit of Posting: These minutes were posted on the Town of Trenton official website on 03/28/2024.

Subject to approval: These minutes will be considered for final approval by the Town Board at the April 15, 2024 Town Board Meeting.