

Town of Trenton  
Official Minutes from the Town Board Meeting  
Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095  
January 20, 2025, 7:00 PM

Present: Chairman Mike Lipscomb, Supervisor Barb Davies, Administrator/ Deputy Clerk Cindy Komro, Treasurer Nicole Cozzuli-Meer, DPW Director Charles Schmidt. Excused: Supervisor Ed Doerr, Clerk Heather Krueger. Members of the Public: 8  
Chairman Lipscomb called the Meeting to order at 7:00 p.m.

Lipscomb asked those in attendance to stand and recite the Pledge of Allegiance.

Affidavit of Posting:

Lipscomb read the affidavit of posting, stating that the January 20, 2025, Town Board Meeting agenda was properly posted before the meeting on the Town Bulletin Board and the Town's official website and sent to the Washington County Daily News and WIBD Radio.

Approve December 9, 2024 Public Hearing Minutes re: Zoning Text Amendment, Accessory Structures. **Davies moved to approve the December 9, 2024, Public Hearing Minutes as presented, seconded by Lipscomb. Motion carried 2-0.**

Approve December 9, 2024 Public Hearing Minutes re: Zoning Text Amendment, Setbacks in Agricultural Districts. **Davies moved to approve the December 9, 2024, Public Hearing Minutes as presented, seconded by Lipscomb. Motion carried 2-0.**

Approve December 16, 2024, Town Board Minutes. **Davies moved to approve the December 16, 2024, Town Board Minutes as presented, seconded by Lipscomb. Motion carried 2-0.**

Public Comments:

Richard Stewart, N Trenton Rd. Asking about the proposed speed limit reduction on N. Trenton Rd. Davies commented that the Board will consider a speed limit reduction at the February board meeting.

Tony Thoma: Asked about the Farmland Preservation Information session. Davies commented that the meeting is scheduled for Monday, January 27 at 6:00 p.m., at which Adam Christenson from Washington County will be available for questions.

Tyler Koch, TTK Services. I am the current lawn cutting vendor for the Town. I wondered whether offering other bid options would be a good idea, such as a set monthly contract amount, rather than a charge for each cutting.

Tony Thoma: Asked for feedback on the Washington County Survey.

Review and Accept Agenda: **Davies moved to accept the agenda as presented, seconded by Lipscomb. Motion carried 2-0.**

December Bank Statement Reconciliation. **Davies moved to approve the December Bank Statement Reconciliations, seconded by Lipscomb. Motion carried 2-0.**

Ordinance: Speed Limit on Wausaukee Rd. **Davies moved to approve Ordinance 2025.01.01 as presented, seconded by Lipscomb. The motion carried 2-0.**

Ordinance Violations at 1081 Decorah Rd. Lipscomb recommended moving forward with asking for compliance from the resident and reminding him that the town can remove his property as has been done in the past, without new court action.

Zoning Hub Web Application. Per Komro, this application would be beneficial for town residents as well as town staff, at a cost of 1,320 per year (\$720 for the basic program, and \$600 per year for the permitting application). **Davies moved to approve contracting with Zoning Hub for the zoning application, seconded by Lipscomb. The motion carried 2-0.**

Resolution Authorizing the Washington County Geographic Information Systems (GIS) Department to Provide GIS Services to the Town of Trenton as Part of the Washington County Shared Revenue Grant Program. Per Komro, there is no cost to use this service. **Davies moved to approve Resolution**

**2025.01.01 Authorizing Washington County to Provide GIS Services, seconded by Lipscomb. Motion carried 2-0.**

Schedule 2025 Road Work Sealed Bid Opening. Discussion ensued regarding the roads to be in the bid request. **Davies moved to set the road work bid opening date to February 17, 2025 at 7:00 p.m., seconded by Lipscomb. Motion carried 2-0,**

Schedule 2025 Town Lawn Care Sealed Bid Opening. **Davies moved to set the road work bid opening date to March 17, 2025 at 7:00 p.m., seconded by Lipscomb. Motion carried 2-0,**

Previous Month Correspondence and Department Reports:

Police: December Patrol Activity included 196 Calls for Service, 69 Traffic Stops, 47 Traffic Citations and one Municipal Citation.

Public Works: Per Schmidt, request the board consider ordering one snow plow truck chassis in 2025, for delivery within a year or more. Other equipment in good condition. Davies is in favor of requesting sealed bids.

Treasurer Cozzuli-Meer: submitted the December and fourth quarter receipts summary and comparison reports, including tax collections to date.

Clerk Krueger: There is a Spring Primary Election on February 18. Absentee Voting hours will be offered, as in the past.

Building Inspector: One addition in December, total of 21 other permits.

Town Administrator/Zoning Administrator Komro: Plan Commission continues to work through the agricultural ordinance amendment. Several zoning actions will be presented for approval by the Board in the coming months. The necessary documents have been shared with the auditor for the annual review and preparation of Form CT. The Town hosted a radon test kit distribution day. Articles are needed for the Spring Town Crier.

County Supervisor Thoma: Asked whether the DPW mixes sand with salt anymore. Per Schmidt, the sand and salt mix is determined based on space in the shed and the sand ratio has decreased for the purpose of using up some older salt.

Supervisor Davies: Water test kits are available for a small group of residents to submit samples for testing. The town would collect the samples at a specific date and time and hand deliver the samples to the lab, to avoid the risk of samples being delayed by the mail and no longer valid for testing. The town is hoping to provide this delivery service to town residents on a regular basis. The residents bear the cost of the test, but the town will deliver them within the 48 hours required.

Chairman: Working with Building Inspector to update some procedures and documentation.

Payment of bills: Lipscomb reviewed all invoices presented. Largest invoices include Newburg Fire Department, Harters' Lakeside Disposal and State Bank of Newburg loan payment. **Davies moved to pay the January bills totaling \$420,216.07, seconded by Lipscomb. Motion carried 2-0.**

**Lipscomb adjourned the December Town Board meeting at 7:47 PM.**

Respectfully submitted,



Cindy Komro, Deputy Clerk

Affidavit of Posting: These minutes were approved at the February 17, 2025 Town Board meeting and were posted on the town's official website on February 21, 2025.